

October 22, 2021

Subject: UPDATED REQUIREMENTS – Raytheon Technologies Facility Access and COVID-19

Dear Valued Supplier,

The U.S. Government's Safer Federal Workplace Task Force recently issued guidance ("Guidance"), pursuant to the White House Executive Order on Ensuring Adequate COVID Safety Protocols for Federal Contractors. This Guidance (available [here](#)) includes a requirement that certain individuals that work on, or in connection with a federal government covered contract, or work at a location where a covered contract is likely to be performed, must be vaccinated against COVID-19 by December 8, 2021.

After careful review of this Guidance, and given Raytheon Technologies extensive business with the U.S. Government, we are updating our access requirements for all facilities of Raytheon Technologies and its businesses located in the United States, including Puerto Rico and other U.S. territories (each, a "Raytheon Facility").

These updated facility access requirements are effective immediately and supersede those contained in the prior Raytheon Technologies communication of October 4, 2021, including the obligation to certify compliance with respect to certain requirements contained therein.

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**Updated Raytheon Facility Access Requirements:**

All supplier personnel (including sub-tier supplier personnel) with un-escorted access privileges (e.g., badged access) to a Raytheon Facility must be **fully vaccinated by December 8, 2021**.

All other supplier personnel (including sub-tier supplier personnel) must present (i) proof of full vaccination or (ii) an official record evidencing a negative COVID-19 test within 72 hours of coming on-site, to gain admittance to a Raytheon Facility.

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Each supplier must ensure that supplier personnel to whom it has granted a medical or religious accommodation submits to weekly COVID-19 testing by supplier, and the wearing of facial coverings and social distancing at Raytheon Facilities, as additional conditions to access.

Presentation of supplier personnel at RTX facilities will be considered supplier's acceptance of these facility access requirements, a representation that supplier has processes for verifying the vaccination status of supplier personnel and managing requests for reasonable accommodations, and an acknowledgement by supplier that non-compliance with these requirements constitutes a material breach.

These requirements are in addition to any Raytheon Facility access requirements regarding facial coverings or other COVID-19 related safety measures already in place. Any facility access requirements applicable to supplier personnel working outside the U.S. remain subject to the laws of each country and will be communicated separately.

These requirements do not apply to supplier personnel who come on-site to a Raytheon Facility, but do not enter Raytheon Facility buildings beyond access security points (e.g., delivery personnel, taxi services, groundskeepers, etc.).

Suppliers that are federal contractors or subcontractors on covered contracts must ensure full compliance with the requirements of the Guidance, regardless of whether supplier personnel access Raytheon Facilities.

For purposes of these requirements, “fully vaccinated” means two weeks have passed since a single-shot vaccine or the second dose of a two-shot vaccine has been administered, as well as any booster shot that may be recommended by the CDC.

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Thank you for complying with these important requirements to address the risk and uncertainty from COVID-19 and its variants and keep our workforce healthy and safe. For your reference, answers to a number of Frequently Asked Questions regarding these Raytheon Technologies Updated Facility Access Requirements are available (Click [here](#) for FAQ).

Sincerely,

A handwritten signature in black ink, appearing to read 'Sarfraz Nawaz', with a stylized flourish at the end.

Sarfraz Nawaz

Vice President, Supply Chain, Raytheon Technologies

cc: Kristopher Pinnow, Vice President, Supply Chain, Collins Aerospace  
Ruben Harris, Vice President, Supply Chain, Pratt & Whitney  
Eugene Jaramillo, Vice President, Supply Chain, Raytheon Missiles & Defense  
Joseph Adams, Executive Director, Supply Chain, Raytheon Intelligence & Space